

*The Mattress Factory is an Equal Opportunity Employer. The Museum is committed to workplace diversity and to providing employment opportunities to all qualified applicants without regard to race, color, religion, age, sex, sexual orientation, gender identity, national origin, disability or protected veteran status.*



## **Part-Time Teaching Artist**

Hours: Part time – variable hours based on program needs

Hourly Rate: \$15

Reports to: Education Program Manager, Director of Education

This position may be for you if you are creative, flexible, have a passion for working with children, and have a minimum of two years of experience in studio art and informal education. This position includes some distanced/virtual teaching and some in-person teaching requirements.

### **WE ARE:**

The Mattress Factory is a contemporary art museum on the Northside of Pittsburgh, founded in 1977. We feature site-specific installations created by artists in residence from around the world.

### **To Be Successful in This Position, You Must**

Be reliable, detail-oriented and process-focused. You will understand the importance of accuracy, timeliness, efficiency and confidentiality in growing and strengthening relationships with Museum audiences and supporters.

### **YOUR ROLE:**

- Create unique lesson plans for programs with understanding of program goals, audience appropriate strategies, and connection to Mattress Factory's educational mission
- Plan and implement After School, Summer Camps, or Outreach partnerships as assigned and approved by supervisor(s)
- Provide direction and mentorship to Museum Educators in support roles on programs
- Attend mandatory education trainings on classroom management, accessibility, etc., as determined by supervisor(s)
- Discuss lesson plans and material needs with Education Manager or Director at least two weeks prior to leading programs
- Document programs to contribute to grant reports as needed
- Develop materials lists within budget constraints
- Manage parent/guardian sign-in/out of programs as needed
- Arrive prior to program to setup projects and materials
- Debrief with the program team and provide summaries to supervisor(s)

### **Qualifications**

- Minimum of 2 years working in studio arts and informal education
- A commitment to best diversity, equity, inclusion, and accessibility practices
- Ability to work independently and in teams to plan and implement high quality education experiences
- Experience teaching culturally diverse populations
- Knowledge of progressive education approaches in an informal education environment
- Strong understanding of artistic processes and materials, and willingness to learn new concepts
- Strong teaching skills including the ability to adapt key content to age-appropriate lessons
- Strong creative problem-solving skills and willingness to adapt to a wide variety of situations and environments
- A commitment to learner-centered approaches to education
- Access to transportation in and around the Pittsburgh region
- Access to reliable technology and an internet connection for Zoom meetings/classes

- Ability to move up to 30 lbs. of materials at a time
- Clearances for Federal Crime History, Pennsylvania Access to Criminal History, and Child Abuse History are required

**TO APPLY:**

Interested applicants should submit a cover letter and resume to [lbarnes@mattress.org](mailto:lbarnes@mattress.org). Please put "Teaching Artist Position" in the subject line. Applicants selected for an interview will be asked to provide references.

No calls, please.