



Mattress Factory

The Mattress Factory is an Equal Opportunity Employer. The Museum is committed to workplace diversity and to providing employment opportunities to all qualified applicants without regard to race, color, religion, age, sex, sexual orientation, gender identity, national origin, disability or protected veteran status.

SEASONAL EXHIBITIONS INSTALLER

FSLA status: Temporary, Full-time, Non-Exempt position

Dates: November 29 2021 – April 1, 2022

Hours: Monday – Friday, 9:00am-5:00pm.

Hourly Rate: \$15.00

Reports to: Director of Exhibitions

This position may be for you if you are a team player and an excellent communicator. You possess general construction skills and have experience working with a wide variety of hand and power tools. You are also an organized and creative problem solver, with an interest in working closely with artists. You are happy to follow instruction but are eager and able to work independently when needed.

WE ARE:

The Mattress Factory, a contemporary art museum on the Northside of Pittsburgh founded in 1977. We feature site-specific installations created by artists in residence from around the world.

YOUR ROLE:

The Mattress Factory's Exhibitions Department is seeking applications for a Seasonal Exhibitions Installer. Under the review of the Director of Exhibitions, they work closely with exhibiting artists assisting with setup, fabrication and space preparation responsibilities related to the installation and de-installation of exhibitions.

YOU WILL:

- Assist artists with production, fabrication, and installation of exhibition components.
- Follow all safe workplace practices.
- Provide fabrication, assembly and carpentry support for exhibit components using a range of materials and tools/equipment.
- Prepare galleries and exhibition spaces, including, but not limited to, painting, wall framing, drywall installation, and general carpentry.
- Troubleshoot and repair technical, structural or cosmetic problems as requested.
- Clean and return galleries to pre-installation condition.

- Make supply runs as needed.
- Other duties as assigned.

QUALIFICATIONS:

- Minimum 1-year experience working with artists, exhibits, museums or other arts production-related organizations.
- Experience with framing and drywall helpful.
- Must be comfortable working with a wide variety of hand tools, power tools and workshop equipment.
- Ability to work in a fast-paced environment, able to analyze situations and able to respond quickly to deliver effective solutions.
- Ability to manage time and organize tasks efficiently, and to be able to self-motivate and work autonomously.
- Commitment to superior workmanship and a safe, orderly work environment.
- Strong communication skills and thorough attention to detail.
- A valid driver's license preferred.
- Ability to maintain effective working relationships internally and externally, which includes demonstrating a courteous and professional demeanor and presence at all times.
- While performing the duties of this job, employee is regularly required to stand, walk, and sit; extended periods of walking and moderate physical activity required. Use hands to feel and manipulate tools and materials and reach with hands and arms. Employee must frequently lift and/or move up to 50 pounds.

TO APPLY

Interested applicants should submit a cover letter and resume to dbracken@mattress.org. Please put "Exhibitions Installer" in the subject line. Applicants selected for an interview may be asked to provide references.

No calls please.